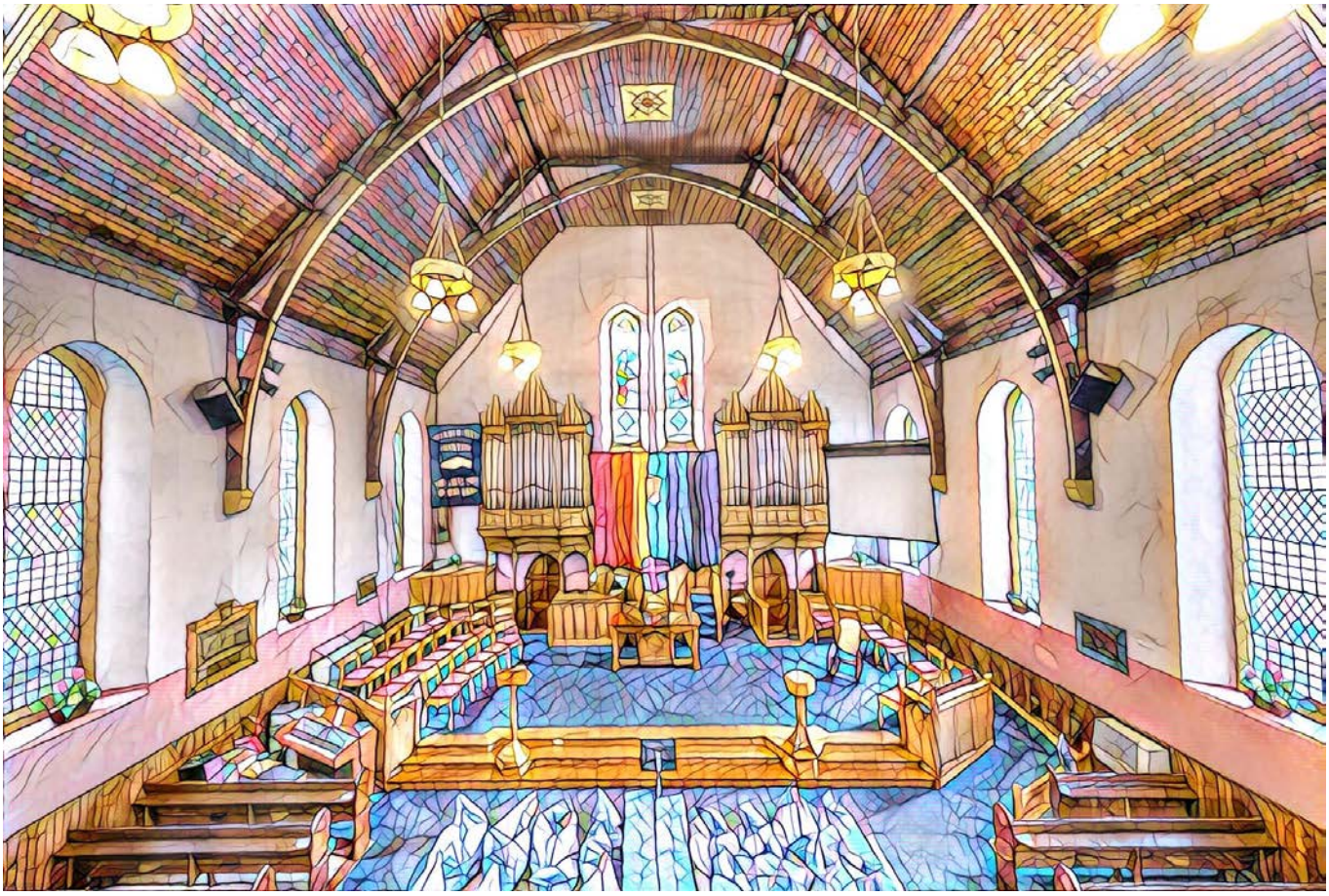
Greyfriars Parish Church, Lanark
(Church of Scotland)

www.lanarkgreyfriars.com



Annual Report & Accounts
for year ending 31st December 2016

Charity Number: SC016504

Congregational Number: 130728

Reference and Administrative Information

Trustees

Members of Kirk Session

Elma Barr
Alan Boyd
Kirsty Burns
Catherine Chapman
Graham Chapman
Sue Crofton
John Dickman
May Dickman
Ewan Easton
Chris Fitch
Janella Glover
Agnes Gold
Carolyn Graham
Senga Hamilton
Kenneth Hutchison
Ross Hyslop
Ian Ivison
Liz Ivison
Nancy Kenny
Bryan Kerr (from 1/8/16)
Pauline Kerr
Sybil Kerr
William Love (to 31/07/16)
Anna Lumsden
John Lumsden
Willie McAlpine
Elizabeth McCartney
Marcella McLennan
Bethene McMillan
Robert McMillan
Avril Mitchell
Helen Paget
Scott Paget
Helen Plenderleith
Keith Prentice
Leslie Reid
Elspeth Riddet
Dale Robb
Diane Sloan
Alistair Stewart
Loraine Swan
Lilias Tennant
William Tennant
Anne Thompson
David Thompson
Sheena Thomson
Gershom Walker
Jim Wallace
Margaret Wallace
Marlene Waugh

Office Bearers

Minister:	Rev. Bryan Kerr (returned from illness 1/8/2016)
Interim Moderator:	William Love (to 31/7/2016)
Session Clerk:	Graham Chapman
Church Treasurer:	John Lumsden
Principal Office:	Greyfriars Parish Church, Bloomgate, Lanark, ML11 9ET
Charity Name:	Greyfriars Parish Church, Lanark (Church of Scotland)
Charity Registration Number:	SC016504
Congregation Reference No:	130728
Website:	www.lanarkgreyfriars.com
Independent Examiner:	Alan M Kerr, Chartered Accountant, I. A. Stewart & Co., The Mechanics Workshop, New Lanark, ML11 9DB
Bankers:	Royal Bank of Scotland, 88 High Street, Lanark, ML11 7ET

Trustees Annual Report for Year Ended 31st December 2016

The trustees present the annual report and accounts for Greyfriars Parish Church, Lanark for the year ended 31st December 2016. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the General Assembly Regulations for Congregational Finance, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and Accounting and Reporting by Charities.
During 2016 the trustees agreed to adopt the Receipts and Payments style of accounts and therefore have restated the 2015 values for comparison.

Structure, Governance and Management

Greyfriars Parish Church, Lanark is a registered charity, number SC016504, and is administered in accordance with the terms of the Deed of Constitution (Unitary Form) and is subject to the Acts and Regulations of the General Assembly of the Church of Scotland.

Members of the Kirk Session are the charity trustees. The Kirk Session members are the active elders of the church and are chosen from those members of the church who are considered to have the appropriate gifts and skills. The minister, who is a member of the Kirk Session, is elected by the congregation and inducted by Presbytery.

The Kirk Session is moderated by the minister and meets six times in a year. The Kirk Session has four constituted action groups (Mission & Nurture, Pastoral, Resources and Worship) and certain responsibilities are delegated to them. Each action group is convened by a member of the Kirk Session with the membership being made up of elders and representatives from the congregation. Each action group reports regularly to the Kirk Session.

Objectives and Activities

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry.

It co-operates with other Churches in various ecumenical bodies in Scotland and beyond. The parish of Greyfriars extends to cover the eastern side of Lanark as well as the village of Cartland.

In 2006 the Kirk Session set out a vision statement for the congregation as it sought to find a new minister. This vision read:

> *Ten years from now we hope to have increased our impact on the local community, to have increased regular attendance at worship, and to have increased the activity and involvement of members in the life and work of the church. We hope to have a greater proportion of young people involved in the church.*
>
> *In the future, we see a busy, vibrant and caring church: recognised as somewhere to come and celebrate and worship God. It will be a place where*

one is assured of a warm welcome and comforting fellowship, where one's needs can be addressed with compassion, and where one can feel the love of God in action - shining out into the community.

With the development of a strategic plan for the congregation the Kirk Session, in order to help achieve that vision, defined why Greyfriars Church exists:

Greyfriars Parish Church, Lanark seeks to serve the community and provide friendship, care and unconditional acceptance for all people.

We belong together in a diverse family united in the love of God who share in worship and the service of God while examining, nurturing and sharing our faith to become better disciples of Christ.

We therefore declare ourselves to be an "open and affirming" congregation made up of and welcoming all people into full participation in the life of the church, regardless of race, colour, gender, age, nationality, economic circumstance, marital status, sexual orientation, physical or mental ability or emotional condition.

Every activity that the congregation undertakes is measured against our purpose in order that our vision can be realised and that as a congregation we move forward and feel God's love in action, shining out into our community.

Achievements and Performance

In our endeavours to keep moving forward as a Church, the members of the Kirk Session in Greyfriars continue to involve and reach out to the local community so that everyone knows Greyfriars church is 'their' church as well as 'our' church. Sunday worship is where church members' and Session's faith is strengthened, encouraging us to go into the community demonstrating the love of God, and making a difference.

Throughout this year Greyfriars continued to face challenges with our minister Bryan returning from illness in June 2016 on a phased return and only returning 'full time' in October 2016. The church family are delighted that Bryan has returned to lead us and guide us, and continue to support him. However, it should be celebrated that so many members of Greyfriars Church Family have helped to continue its work both during Bryan's absence and upon his return.

Faith and Worship

The members of the church family of Greyfriars feel it is crucial that any work or activity begins with faith, which is why we strive to be a welcoming and inclusive church where all can feel at home.

Each Sunday members of the church family worship together at 11.00am. Our choir, although small in number, continues to lead us in our musical praise. During the 11.00 am Sunday worship the Sunday School and Youth Group also meet to tackle issues. On the last Sunday of each month a traditional early morning communion service is held at 9.30am.

Throughout the year other opportunities for worship are offered. We continued to meet with our brother and sisters in other churches around Lanark for our Holy Week Services. Easter Sunday celebrations began at 8.45am with an outdoor service at Lanark Loch, followed by breakfast in our neighbouring church and further worship at 11.00am. At Christmas time the Sunday School and Youth Group delighted us with a Nativity Service, while the Watchnight Service was a special candelit service which was shared with friends from St. Nicholas Church and a large number

of people from the community. Prior to the Watchnight Service our minister led the community in a pub quiz and carol singing in the Clydesdale Inn, next door to our church.

Greyfriars Church Family is aware that not everyone can attend church on a Sunday, and so we share our worship using technology to broadcast live, and provide on demand recordings.

Outreach

In April a week long Holiday Club for primary school age children was written and delivered by a dedicated team of around 30 volunteers from the church. 120 children registered for 'Angel Airways' Holiday Club and had lots of fun. Special thanks are due to Scott Paget who co-ordinated the club in the absence of our minister. Many also attended the films screened each afternoon in the church. In December twenty five church volunteers assisted by sixth year Lanark Grammar students again took the Christmas Story to the almost 400 children of Robert Owen Memorial Primary School and New Lanark Primary School.

Serving the Community

It is the belief of all within the Kirk Session that the church exists to offer the community somewhere to encounter God, to worship, to gather and grow closer as a community. And so many community groups use the church as a venue for their activities. Wrigglers toddler group, drama group, yoga, camera club, powerhooping, community cafes and more, all call Greyfriars "their church"

The members of the church family are continually challenged to think of other people. As well as collecting for the local food bank, the members give very generously at Christmas time, sending presents to both Families Outside and New Beginnings (Clydesdale). As a congregation Greyfriars also sought to help new mums who did not have enough money to afford basic supplies for themselves through a handbag project for the Lanarkshire Baby Bank.

Serving the World

Greyfriars members also embarked on a project to 'twin' one of our toilets in the building with a toilet in Africa. Such was the generosity of gifts given, all four toilets in the church were able to be twinned, three with blocks of toilets in African schools.

One of our elders, Sue Crofton, embarked on a mission adventure to Uganda to work with children in the country for two weeks. As part of her trip Sue invited members of the church family to give donations of craft materials, small toys and pants and sanitary products for teenage girls. Again, such was the generosity of the church family that extra baggage had to be purchased to allow all of the donated items to be taken and distributed.

Clerk to the Presbytery of Lanark

It was with great pleasure that our minister Bryan was appointed as Clerk to the Presbytery of Lanark. He has served as Depute Clerk for a number of years. This appointment will continue to ensure that Greyfriars Church plays an active part in the Presbytery and the wider Clydesdale area.

The Kirk Session and congregation of Greyfriars Parish Church continue to seek new ways of sharing the Good news of Jesus Christ with the community of Lanark. Throughout the forthcoming year, it is hoped, that with God's help, Greyfriars will continue to move forward as one family.

Financial Review

In 2016 we showed a small surplus of £5,204 (2015: deficit £2,412) of income over expenditure in the Unrestricted Fund while the Restricted Fund utilised funds brought forward to cover this year's net payments of £2,643 (2015: nil).
Reserves at 31st December 2016 amounted to £28,246 (2015: £29,372) and in addition there was £15,661 (2015 : £10,698) in the Endowment Fund.
It should be noted that the deficit shown in the year on the Endowment Fund of £3,687 was caused by this amount coming out of cash and going in to investment in the Church of Scotland Growth Fund.

Income

Our voluntary income into Unrestricted Funds increased in the year from £71,531 to £75,723. The 2016 income was boosted by £11,000 raised from the Gift Day in November .
The normal regular givings therefore declined once again.
In addition we received £9,446 (2015: £5,300) this year from donations given for restricted purposes namely a new boiler for the hall and lead work repairs on the box gutter in the roof.
Income from the use of premises and printing services increased to £20,313 (2015: £15,179) and fundraising activities also made a useful contribution.

Expenditure

Total expenditure increased to £124,727 (2015 : £122,429). This included £12,089 of Restricted expenditure.

The Challenge Ahead

Although it is encouraging that we had a small surplus in 2016 it should be noted that without the Gift Day donations of £11,000 it would again have been a deficit.
We were also once again very dependent on income from the Use of Premises, printing services and fundraising events
While all these sources of income are most welcome the decline in regular givings is of concern. To ensure a sound financial position for the future we must see regular voluntary givings increase. With this in mind the Kirk Session are arranging for a Stewardship Campaign to take place in the Autumn of this year.
It is appreciated that these are still very difficult economic times for some of our members but we appeal to those who are able to review their level of givings after giving thought to where the Church stands in their priorities.
We would also ask everyone who pays tax to use the Gift Aid scheme as this allows the church to recover an additional 25% of tax at no cost to the donor.
The Session remains committed to ensure that Greyfriars continues to provide a vital service within the Church and in the wider community but this can only be done if we are able to secure a sound financial base.
We are confident that with the wholehearted support of all our members we will be able to continue to pursue the vision of furthering God's work.

Reserves Policy

It is the Trustees policy to hold reserves including designated funds of approximately six months expenditure. At the year end the Church held unrestricted funds of £26,505 (2015: £21,301) of which £5,611 (2015: £8,488) were for congregational organisations. This level is below the trustee's policy but they plan to restore reserves to the required level in future years.
The Church also holds restricted funds of £1,741 (2015: £4,384) and has invested £15,661 in Endowment Funds (2015: £10,698) for the purposes specified in note 2 of the main accounts.

Risk Management

Whilst there are no immediate risks, longer term risks are-
a) the lack of young members resulting in an ageing congregation;
b) the fabric of the Church may require substantial internal upgrading (heating system, layout etc) to meet the needs of the church and the community and
c) the move of the Church to the periphery of community life.
Our Kirk Session is currently developing a five year development plan which will help to develop goals and objectives to address these risks.

Statement of Trustees Responsibilities

The members of the Kirk Session must prepare financial statements which give sufficient detail to enable an appreciation of the transactions of the Church during the financial year. The members of the Kirk Session are responsible for keeping proper accounting records which, on request, must reflect the financial position of the Church at that time. This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and the Regulations Anent Congregational Finance approved by the General Assembly of the Church of Scotland in 2007. They are also responsible for safeguarding the assets of the Church and must take reasonable steps for the prevention and/or detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf,

Graham Chapman, Session Clerk
13th March 2017

Greyfriars Parish Church, Lanark (Church of Scotland) SC016504
Report of the Independent Examiner

I report on the accounts of the charity for the year ended 31 December 2016 as set out in pages 9-14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiners statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiners statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
   - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations (as amended), and
   - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Alan M Kerr
Member of the Institute of Chartered Accountants of Scotland
Independent Examiner
I. A. Stewart & Co.

The Mechanics Workshop
New Lanark
ML11 9DB

17th March 2017

Greyfriars Parish Church, Lanark (Church of Scotland) SC016504
Receipts and Payments Account
Year ended 31st December 2016

	Note	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Endowment Funds 2016 £	Total 2016 £	Total 2015 £
Receipts						
Donations and legacies	3	87,245	9,446		**96,691**	89,279
Other Trading Activities	4	20,313			**20,313**	15,179
Investment Income	5	571			**571**	465
Charitable Activities	6	5,925			**5,925**	9,138
Endowment Income		101			**101**	103
Sale of Investments						3,687
Total Receipts		114,155	9,446	-	**123,601**	117,851
Payments						
Costs of Generating funds	7	108			**108**	92
Charitable activities	7	105,242	9,389		**114,631**	115,743
Other payments	7	2,161	2,700	3,687	**8,548**	6,594
Governance Costs	7	1,440			**1,440**	
Total Payments		108,951	12,089	3,687	**124,727**	122,429
Excess / (Deficit) of Receipts over Payments		5,204	(2,643)	(3,687)	**(1,126)**	(4,578)

Greyfriars Parish Church, Lanark (Church of Scotland) SC016504
Statement of Balances
Year ended 31st December 2016

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	**Total 2016 £**	Total 2015 £
Bank & Deposit Balances						
Bank & Deposit Balances b/f		21,301	4,384	3,687	**29,372**	33,950
Movement in year:						
Excess of Receipts over Payments for the year		5,204	(2,643)	(3,687)	**(1,126)**	(4,578)
Bank & deposit balances c/f		26,505	1,741	-	**28,246**	29,372
Endowment Fund						
Investments at Market Value	9	-	-	15,661	**15,661**	10,698
Assets						
Gift Aid Receivable		6,927	-	-	**6,927**	3,625
Fixed Assets net book value		9,600	-	-	**9,600**	10,800

The accounts were approved by the Kirk Session on 13th March 2017.

For and on behalf of the Kirk Session

_____ Graham Chapman, Session Clerk

_____ John Lumsden, Treasurer

Greyfriars Parish Church, Lanark (Church of Scotland) SC016504
Notes to the Accounts
Year ended 31st December 2016

1 Trustee Remuneration and Related Party Transactions

Two Trustees received reimbursement of expenses for travel and telephone costs during the year, which amounted to £1,913.
K Prentice, Trustee, received £135 for funeral attendance in his capacity as church officer.
In addition, Council Tax of £2,540 was paid for the manse for the year.
Included in receipts from Other Trading Activities is the sum of £3,721 (2015 - £3,355), which was paid by a business owned by a party related to Rev Bryan Kerr. This was for printing services provided on an arms length commercial basis.

2 Movements in Funds

	At 1 Jan 2016 £	Receipts £	Payments £	Transfers £	**At 31 Dec 2016 £**
Endowment funds	3,687		3,687		**-**
Restricted Funds					
Clearspace	2,700		2,700		**-**
School Chaplaincy	684		307		**377**
School Uniform Fund	1,000				**1,000**
Special Repair Fund		9,446	9,082		**364**
	4,384	9,446	12,089	-	**1,741**
Unrestricted Funds					
Designated Guild Fund	945	1,324	881	(500)	**888**
Designated Wrigglers Fund	1,671	1,141	473	(1,000)	**1,339**
Designated Sunday School Fund	139	6	431	286	**-**
Designated Puppet Ministry	357				**357**
Designated Holiday Club	991	1,066	1,189		**868**
Designated IT Fund	1,043				**1,043**
Designated School Chaplaincy	900				**900**
Designated Clearspace	2,442	513	2,739		**216**
General Fund	12,813	110,105	103,238	1,214	**20,894**
	21,301	114,155	108,951	-	**26,505**

Purposes of Endowment Funds

Income from the Funds may be used for any purpose agreed by the Trustees.

Purposes of Restricted Funds

These Funds are only able to be used for the purpose specified by the donors.

Purposes of Designated Funds

Guild Fund: The Trustees have set aside funds for the running of the Guild.
IT Fund: The Trustees have set aside funds for the purchase of IT equipment for the minister.
Wrigglers Fund: The Trustees have set aside funds for the running of the Wrigglers Toddler Group.
Sunday School Fund: The Trustees have set aside funds for the running of the Sunday School.
Puppet Ministry Fund: The Trustees have set aside funds for the running of the Puppet Ministry.
Holiday Club Fund: The Trustees have set aside funds for the running of the Holiday Club.
School Chaplaincy Fund: The Trustees have set aside funds for the running of the School Chaplaincy.
Clearspace Fund: The Trustees have set aside funds for the running of the Clearspace activities.

Transfers

Transfers were allocated by the Kirk Session to support the finances of the organisations shown and to transfer surplus funds to the General Fund.

		Unrestricted Funds 2016 £	Restricted Funds 2016 £	Actual 2016 £	Actual 2015 £
3	**Donations & Legacies**				
	Offerings	75,723	7,600	**83,323**	71,531
	Tax recovered on Gift Aid	11,522	1,075	**12,597**	12,448
	Grants		771	**771**	5,300
		87,245	9,446	**96,691**	89,279
4	**Other Trading Activities**				
	Use of premises/ Facilities	20,313		**20,313**	15,179
		20,313	-	**20,313**	15,179
5	**Investment income**				
	Deposit interest	11		**11**	13
	Dividends received	560		**560**	452
		571	-	**571**	465
6	**Receipts from Charitable Activities**				
	Weddings and funerals	1,495		**1,495**	3,066
	Other Fundraising Activities	4,430		**4,430**	6,072
		5,925	-	**5,925**	9,138

		Unrestricted Funds 2016 £	Restricted Funds 2016 £	Endowment Funds 2016 £	Actual 2016 £	Actual 2015 £
7	**Analysis of Payments**					
	Costs of Generating Funds					
	Offering envelopes	108			**108**	92
		108	-	-	**108**	92
	Charitable Activities					
	Ministries and Mission Allocation	52,844			**52,844**	54,063
	Presbytery dues	1,623			**1,623**	1,397
	Minister's expenses	1,193			**1,193**	4,103
	Locum costs and pulpit supply	741			**741**	-
	Other salary costs	13,695			**13,695**	14,289
	Fabric repairs and maintenance	3,072	9,082		**12,154**	5,550
	Council tax	2,540			**2,540**	2,529
	Other buildings costs	11,121			**11,121**	13,421
	Church office expenses	11,984			**11,984**	7,870
	Church organisations	3,551	307		**3,858**	6,506
	Other expenses	2,878			**2,878**	6,015
		105,242	9,389	-	**114,631**	115,743
	Governance Costs					
	Independent Examiner's Fees	1,440	-	-	**1,440**	-
	Other Payments					
	Purchase of Fixes Assets	2,161	2,700		**4,861**	6,594
	Purchase of Investments			3,687	**3,687**	-
		2,161	2,700	3,687	**8,548**	6,594

		2016 £	2015 £
8	**Staff costs and numbers**		
	Salaries and wages	**13,695**	14,289

The average number of employees during the year was as follows:

	2016	2015
Premises maintenance	**2**	2
Office Admin	**1**	1
	3	3

All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of service. For the year under review the minimum stipend was £26,380 and the maximum stipend (in the fifth and subsequent years) £32,419.

9 Investments

	2016 £	2015 £
Endowment Fund		
Market value at 1 January	**10,698**	14,273
Added / (sold) during the year	**3,687**	(3,687)
Unrealised gain	**1,276**	122
Loss on sale of investments	**-**	(10)
Market value at 31 December	**15,661**	10,698
Investments at cost	**13,644**	9,958

The following investments are held:

	Market Value 2016 £	Market Value 2015 £
Church of Scotland Growth Fund	**15,661**	10,698

10 Collections for Third Parties

	2016 £	2015 £
Watoto Childrens Choir	**-**	924
Nepal Emergency Fund	**-**	233
St Andrew's Hospice	**301**	242
Refugee Appeal	**-**	330
Ugandan Toilet Fund	**780**	-
	1,081	1,729